

CHAPTER 30: MAYOR AND BOARD OF ALDERMEN

Section

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§ 30.01 GOVERNING BODY.

(A) The governing body of the town shall consist of a Mayor and Board of Aldermen of four members. The governing body shall be charged with the general government and administration of the affairs of the town. ('92 Code, § 20.01)

(B) The powers and duties of the governing body shall be as set out in the general statutes of the state, the town charter, and the ordinances of the town. ('92 Code, § 20.02)

Statutory reference:

Board to organize town government, see G.S. § 160A-146

§ 30.02 MAYOR.

The Mayor shall be the chief executive officer of the town, and as such, shall perform the following duties:

- (A) Keep him or herself informed as to the town's business;
- (B) Preside over the meetings of the Board of Aldermen;
- (C) Sign all contracts, ordinances, resolutions, franchises, and all other documents as authorized by the Board;
- (D) Appoint all committees and outline their duties, under the general direction of the Board;

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(E) Make recommendations to the Board concerning the affairs of the town, as he or she deems necessary;

(F) Represent the town at ceremonies and other official occasions;

(G) Perform other duties as authorized by the general statutes, the town charter, and this code. (⁹² Code, § 20.03)

Statutory reference:

Duties of the Mayor, see G.S. § 160A-69

§ 30.03 MAYOR PRO TEM.

At the first meeting after their election, the Board of Alderman shall select one of their number to act as Mayor Pro Tem. The Mayor Pro Tem shall have no fixed term of office, but as such, shall perform all the duties of the Mayor in the Mayor's absence or disability.

(⁹² Code, § 20.04)

Statutory reference:

Mayor Pro Tem, see G.S. § 160A-70

§ 30.04 MEETINGS.

(A) *Regular meetings; time and place.* The regular meetings of the Board shall be held on the first Monday of each month at such time as may be designated from time to time by the Board, at the Town Hall, unless otherwise designated by the Board. If the first Monday of the month should fall on a holiday, the meeting shall be scheduled for the following Monday. (⁹² Code, § 20.15)

(B) *Special meetings.* Special meetings of the Board may be held according to the procedures set out in the applicable general statutes. (⁹² Code, § 20.16)

(C) *Adjourned meetings.* Any meeting of the Board may be continued or adjourned from day to day, or for more than one day. (⁹² Code, § 20.17)

Statutory reference:

Regular and special meetings; notice required, see G.S. § 160A-71

Quorum, see G.S. § 160A-74

Voting, see G.S. § 160A-75