

Minutes for the Board of Aldermen for the Town of Bryson City

**August 11, 2020
50 Main Street
Swain County Administration Building
3rd Floor Auditorium
6:00 p.m.**

Attending:

Board of Aldermen

Tom Sutton, Mayor
Ben King Mayor Pro-Tem
Heidi Ramsey-Woodard
Chad Smith
Janine Crisp

Town Affiliates

Regina Mathis, Town Manager
Lynn Thomas, Town Clerk
Charlie Robinson, Police Chief
Lou Jones, Fire Coordinator

Public

Audree Robinson
Jeff Jenkins
Shaun Adams, Smoky
Mtn. Times
Eric Bowman, CPA

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Alderman Janine Crisp gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

No one came forward for public comment.

The Board reviewed and discussed the minutes from the July 7, 2020 regular meeting and the July 20, 2020 workshop. **Chad Smith made a motion to approve the minutes as presented; Ben King seconded the motion that carried.**

Jeff Jenkins appeared before the Board seeking relief for two months of service fees for a beauty shop in his building. It was closed due to the Governor’s executive orders for beauty shops to be closed during April and May. The Board reviewed his account. **Heidi Ramsey-Woodard made a motion to forgive \$148.32; Chad Smith seconded the motion that carried.** Mr. Jenkins also spoke about an apartment in his building that his nephew is occupying that also receives a service fee. He stated that there are no water services to this apartment. Mayor Sutton said that Town Manager Regina Mathis would handle the issue regarding the apartment.

Eric Bowman, the Town’s auditor, gave the Board a synopsis of the 2019-2020 Fiscal Year Audit.

The Board reviewed an application from Brian Estes regarding a sewer tap at 832 West Deep Creek. **Janine Crisp made a motion to approve this sewer tap pending fees are paid; Heidi Ramsey-Woodard seconded the motion that carried.**

The Board reviewed an application from Chester Bartlett requesting five water taps and one sewer tap for his property on Toot Hollow Circle. **Janine Crisp made a motion to approve the water and sewer taps pending fees are paid; Chad Smith seconded the motion that carried.**

The Town Planning Board has two positions open. The Board reviewed the two applications received. **Ben King made a motion to appoint Mitchell Jenkins and Chris Royce both for three-year terms to the Planning Board; Chad Smith seconded the motion that carried.**

The Board reviewed the Interlocal Agreement with Swain County for management of funds from the coronavirus relief fund. **Chad Smith made a motion to approve this agreement; Ben King seconded the motion that carried.**

Town Manager Regina Mathis presented the Board with a payment plan policy and disconnect policy for the Town of Bryson City's customers due to the Governor's orders regarding disconnection of utility accounts. **Ben King made a motion to approve the policies as presented; Heidi Ramsey-Woodard seconded the motion that carried.**

The Board reviewed a resolution to apply for an asset inventory assessment grant for the water system of the Town. **Janine Crisp made a motion to approve this resolution; Heidi Ramsey-Woodard seconded the motion that carried.**

The Board reviewed a resolution to apply for an asset inventory assessment grant for the Town's sanitary sewer system. **Ben King made a motion to approve this resolution; Chad Smith seconded the motion that carried.**

In old business, the backflow ordinance, the Town's ordinance review, and Kelly Bennett Park were all tabled due to further information being obtained.

The Board set the next regular meeting for Tuesday, September 8th at 6:00 p.m. at the Swain County Administration Building, 50 Main Street, 3rd Floor Auditorium. There will not be an August workshop.

Town Attorney Fred Moody presented the Attorney's Report.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Public Works, Water, Wastewater, Street, and Manager's Reports. **Janine Crisp made a motion to approve all the reports as presented; Chad Smith seconded the motion that carried.**

Being no further business, **Ben King made a motion to adjourn; Heidi Ramsey-Woodard seconded the motion that carried.**

Mayor Tom Sutton

Town Clerk Lynn Thomas