

**Minutes for the Board of Aldermen for the Town of Bryson City**  
**August 2, 2021**  
**Town Hall**  
**6:00 p.m.**

Attending:

**Board of Aldermen**

Tom Sutton, Mayor  
Ben King, Mayor Pro-Tem  
Chad Smith  
Heidi Ramsey-Woodard

**Town Affiliates**

Regina Mathis, Town Manager  
Lynn Thomas, Town Clerk  
Fred Moody, Town Attorney  
Charlie Robinson, Police Chief

**Public**

Steven Augustine  
John Mark

Mayor Tom Sutton called the meeting to order at 6:00p.m.

Heidi Ramsey-Woodard gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

The Board reviewed and discussed the minutes from the July 6, 2021 regular meeting, July 9, 2021 special meeting, and the July 19, 2021 special meeting/workshop. **Ben King made a motion to approve the minutes as presented; Chad Smith seconded the motion that carried.**

Eric Bowman the Auditor for the Town gave the Board a synopsis of the 2020-2021 Fiscal Year audit and said everything looked good for the Town.

The Board reviewed an application for sewer services at 210 Florida Avenue from Beverly Lewis. **Ben King made a motion to approve this sewer service; Heidi Ramsey-Woodard seconded this motion that carried.**

The Board reviewed an application for sewer services at 165 Johnson Branch Road from David Outlaw. **Chad Smith made a motion to approve this sewer service; Ben King seconded the motion that carried.**

**Ben King made a motion to approve a resolution permitting absentee and one stop voting for this year's election; Heidi Ramsey-Woodard seconded the motion that carried.**

Town Manager Regina Mathis presented the Board with the RFQ for the Community Development Block Grant (CDBG-I). **Heidi Ramsey-Woodard made a motion to approve McGill & Associates for the RFQ for the CDBG-I grant; Chad Smith seconded the motion that carried.**

**Ben King made a motion to approve an amendment to the United States Department of Agriculture (USDA) letter of conditions original dated May 3, 2021; Chad Smith seconded the motion that carried.**

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**Heidi Ramsey-Woodard made a motion to approve a resolution accepting the letter of conditions amendment #1 dated August 2, 2021 and the ARC approval memorandum dated July 11, 2021; Ben King seconded the motion that carried.**

**Ben King made a motion to approve the sewer only account policy and fee schedule; Chad Smith seconded the motion that carried.**

The Board reviewed the cross connection and backflow proposed ordinance. The Board set a public hearing regarding this ordinance for Tuesday, September 7, 2021 at 5:30 at the Swain County Administration Building, 50 Main Street, 3rd Floor Auditorium.

The Board set the August workshop for Monday, August 16, 2021 at 5:50 p.m. at the Swain County Administration Building at 50 Main Street. The board also set the September meeting for Tuesday, September 7, 2021 at the Swain County Administration Building.

Attorney Fred Moody gave the Attorney's Report.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Public Works, Water, Wastewater, Streets, And Town Manager's Reports. **Heidi Ramsey-Woodard made a motion to approve the reports as presented; Chad Smith seconded the motion that carried.**

Being no further business, **Heidi Ramsey-Woodard made a motion to adjourn; Chad Smith seconded the motion that carried.**

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Mayor Tom Sutton

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Town Clerk Lynn Thomas