

**Minutes for the Board of Aldermen for the Town of Bryson City**  
**March 2, 2020**  
**Town Hall**  
**5:30 p.m.**

Attending:

**Board of Aldermen**

Tom Sutton, Mayor  
Ben King, Mayor Pro-Tem  
Janine Crisp  
Heidi Ramsey-Woodard  
Chad Smith

**Town Affiliates**

Regina Mathis, Town Manager  
Lynn Thomas, Town Clerk  
Charlie Robinson, Police Chief  
Tom Shook, Public Works.  
Supvr.  
Travis McCall, Public Works

**Public**

Audree Robinson  
Selissa Taylor  
James Budd, Smoky Mtn. Times

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Heidi Ramsey-Woodard gave the invocation.

Mayor Sutton led the pledge to the American Flag.

The Board reviewed the minutes from the February 3, 2020 regular meeting and the February 17, 2020 workshop meeting. **Ben King made a motion to approve the minutes as presented; Heidi Ramsey-Woodard seconded the motion that carried.**

Selissa Taylor approached the Board regarding water and sewer services at Cottage Hill Road which is off of West Deep Creek Road. Both water and sewer services will require a bore/drill under the North Carolina Department of Transportation (NCDOT) Road which will involve a third-party encroachment with NCDOT. Ms. Taylor will be responsible for the cost to get the line to her property's side of West Deep Creek which includes the bore/drill and the laying of the pipe along with a manhole for the sewer services. The water line will be a 2-inch tap and the sewer will be an 8-inch tap because Ms. Taylor may have future dwellings at this site. **Heidi Ramsey-Woodard made a motion to approve the water and sewer services pending tap fees are paid and the NCDOT will allow this line under the State road; Chad Smith seconded the motion that carried.**

The Board reviewed the large budget items from Russell Ball for the Water Plant and from Greg Passmore for the Wastewater Treatment Plant. Tom Shook presented the large budget items for the Public Works Department and Travis McCall presented for the Maintenance Department. The Board will review all of the items presented and discuss them further at the workshop meeting this month.

Town Manager Regina Mathis asked the Board to present her with any question or concerns regarding the Wastewater Treatment Plant analysis.

The Board discussed the placement of sewer stopper valves in sewer lines that become inundated with flood water during a flooding event. The places most prone are carwash drains and

Board of Aldermen  
March 2, 2020

campgrounds near the river. The Board tabled this issue until the property owners at these locations can be contacted along with Fred Moody regarding this process of inserting stopper valves on sewer lines that could back up sewer onto the property.

In old business, the Fire Mutual Aid with Cherokee, Backflow Ordinance, and Town Ordinance Review were all tabled due to further information being obtained.

The Board set the workshop for March 16, 2020 at 5:30 p.m.

There was not an Attorney's Report due to Attorney Fred Moody's absence.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Public Works, Water, Wastewater, and Town Manager's Reports. **Janine Crisp made a motion to approve the reports as presented; Ben King seconded the motion that carried.**

Karen Wilmot was late for the meeting but was allowed to present the Swain County Chamber of Commerce's street closure requests for the 2020 Events. The Board reviewed the list of events and the street closures for each. There were two changes 1) the Downtown Trick or Treat the Board also wanted Mitchell Street closed during this event and 2) the only street closures for the December Christmas Parade would be Everett Street and Main Street. **Heidi Ramsey-Woodard made a motion to approve the street closing for the Swain County Chamber of Commerce Events noting the changes made to the two events aforementioned; Ben King seconded the motion that carried.**

Being no further business, **Chad Smith made a motion to adjourn; Janine Crisp seconded the motion that carried.**

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**Mayor Tom Sutton**

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**Town Clerk Lynn Thomas**