

**Minutes for the Board of Aldermen for the Town of Bryson City**

**May 4, 2020  
50 Main Street, Bryson City, NC  
3<sup>rd</sup> Floor Auditorium  
6:00 p.m.**

Attending:

**Board of Aldermen**

Tom Sutton, Mayor  
Ben King Mayor Pro-Tem  
Heidi Ramsey-Woodard  
Chad Smith  
Janine Crisp

**Town Affiliates**

Regina Mathis, Town Manager  
Lynn Thomas, Town Clerk  
Louis Jones, Fire Coordinator  
Charlie Robinson, Police Chief  
Fred Moody, Town Attorney

**Public**

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Alderman Heidi Ramsey-Woodard gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

No one came forward for Public Comment.

The Board reviewed the minutes from the April 16, 2020 regular meeting. **Heidi Ramsey-Woodard made a motion to approve the minutes as presented; Janine Crisp seconded the motion that carried.**

The Board reviewed the mutual aid agreement with West Swain Fire Department. **Chad Smith made a motion to approve the agreement; Ben King seconded the motion that carried.**

Town Manager Regina Mathis presented the Board with an update to the Town of Bryson City Personnel Policy. The Family Medical Leave section was deleted and there was an addition to the Administrative Leave section. **Heidi Ramsey-Woodard made a motion to approve the updates; Janine Crisp seconded the motion that carried.**

The Board reviewed the list of special appropriations presented to the Board by Manager Mathis that is a part of the 2020-2021 Fiscal Year Budget. The Board made a decision to remove the Recreation Park from the list. The Board wanted the Dispatcher/PIN and Fire Marshall to be line items in the Budget and not part of the special appropriations list. The Board also added that there would be \$10,000 for the Library and a \$10,000 pool set aside for applicants of organizations to apply for. The application process will be advertised and conducted by the Town Manager with final approval of the distribution made by the Board of Aldermen.

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In old business, the Board tabled the backflow ordinance, Town Ordinances, and the stopper valve placement for campgrounds during flooding events until further information can be obtained.

The Board set the workshop for Monday, May 18, 2020 at 5:30 p.m.

Town Manager Regina Mathis made a request that the 2020-2021 Fiscal Year Budget Hearing be set for Monday, June 15, 2020 at 5:30 p.m. **Ben King made a motion to set this Public Hearing for the 2020-2021 Fiscal Year Budget; Heidi Ramsey-Woodard seconded the motion that carried.**

Attorney Fred Moody gave the Attorney's Report.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Public Works, Water, Wastewater, Streets, and Town Manager's Reports. **Janine Crisp made a motion to approve the reports as presented; Heidi Ramsey-Woodard seconded the motion that carried.**

Being no further business, **Janine Crisp made a motion to adjourn; Ben King seconded the motion that carried.**

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**Mayor Tom Sutton**

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**Town Clerk Lynn Thomas**