

**Minutes for the Board of Aldermen for the Town of Bryson City**

**November 12, 2024**

**Town Hall**

**45 Everett Street**

**6:00 p.m.**

Attending:

**Board of Aldermen**

Tom Sutton, Mayor  
Ben King, Mayor Pro-Tem  
Heidi Ramsey-Woodard  
Tim Hines

**Town Affiliates**

Sam Pattillo, Town Manager  
Lynn Thomas, Town Clerk  
Nate Bowe, Town Engineer  
John Henning, Jr., Town Attorney  
Charlie Robinson, Police Chief  
Charles Bryson, Fire Chief  
Mike Tabor, Street Supervisor  
Attorney Michael Frue

**Public**

Bobby Jenkins

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Alderman Tim Hines gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

No one was present for public comment.

The Board reviewed the minutes from October 8, 2024 regular meeting and the October 22, 2024 workshop. **Ben King made a motion to approve the minutes as presented; Tim Hines seconded the motion that carried.**

The Board reviewed an application from Greg Fortner requesting a sewer connection at 50 Johnson Branch. **Tim Hines made a motion to approve this sewer connection pending fees are paid; Ben King seconded the motion that carried.**

The Board gave permission to Fire Chief Charles Bryson to apply for a Federal Emergency Management Agency grant in the amount of \$100,000. This is a 95/5 matching grant for assistance to fire fighters. **Ben King made a motion to approve applying for this grant; Tim Hines seconded the motion that carried.**

The Town water meter program and the computer information was tabled until Information Technology Administrator Robert Brewer could be in attendance.

The Board reviewed the bids that were received for the surplus vehicles. **Tim Hines made a motion to accept all the high bidders and to rebid the vehicles that did not make their reserve amounts; Ben King seconded the motion that carried.**

**Heidi Ramsey Woodard made a motion to approve the Community Development Block Grant (CDBG) Section 504 Self Evaluation Information; Tim Hines seconded the motion that carried.**

**Ben King made a motion to approve the CDBG Equal Employment Opportunity Policy and Plan; Tim Hines seconded the motion that carried.**

**Ben King made a motion to approve the Language Access Policy and Plan for CDBG-I Grantees; Heidi Ramsey-Woodard seconded the motion that carried.**

**Tim Hines made a motion to approve the CDBG Fair Housing Complaint Procedure; Heidi Ramsey-Woodard seconded the motion that carried.**

**Heidi Ramsey-Woodard made a motion to approve the Affirmatively Furthering Fair Housing (AFFH) Plan; Tim Hines seconded the motion that carried.**

**Tim Hines made a motion to approve the Section 504 Compliance Officer/Grievance Procedure for the CDBG; Ben King seconded the motion that carried.**

**Heidi Ramsey-Woodard made a motion to approve the Equal Housing Opportunity Resolution for the CDBG; Tim Hines seconded the motion that carried.**

In old business, the Board reviewed an application for water and sewer services from Swain County at 35 East Ridge Drive for a County foster child home. Swain County asked that the water and sewer connection fees be waived for this project. **Tim Hines made a motion to waive the connection fees for this project; Heidi Ramsey-Woodard seconded the motion that carried.**

The Board set the next regular meeting for Tuesday, December 10, 2024 at 6:00 p.m. The Board will not have a workshop in November and December.

Town Attorney John Henning, Jr. presented the Attorney's report and introduced Attorney Michael Frue who will be collaborating with him on Town business.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Town Engineer's, and Town Manager's Reports. **Tim Hines made a motion to approve the reports as presented; Heidi Ramsey-Woodard seconded the motion that carried.**

Being no further business, **Heidi Ramsey-Woodard made a motion to adjourn; Tim Hines seconded the motion that carried.**

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Mayor Tom Sutton

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Town Clerk Lynn Thomas