

**Minutes for the Board of Aldermen for the Town of Bryson City**

September 7, 2021

Swain County Administration Building  
50 Main Street, 3<sup>rd</sup> Floor Auditorium

Attending:

<b>Board of Aldermen</b>	<b>Town Affiliates</b>	<b>Public</b>
Tom Sutton, Mayor	Regina Mathis, Town Manager	Kevin Seagle
Ben King, Mayor Pro-Tem	Lynn Thomas, Town Clerk	Steven Augustine
Janine Crisp	Fred Moody, Town Attorney	Jessica Webb, <i>Smoky</i>
Chad Smith	Charlie Robinson, Police Chief	<i>Mtn. Times</i>
Heidi Ramsey-Woodard		

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Alderman Janine Crisp gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

No one came forward for public comment.

The Board reviewed and discussed the minutes from the August 2, 2021 public hearing, August 2, 2021 regular meeting, and the August 16, 2021 special meeting. **Ben King made a motion to approve the minutes; Chad Smith seconded the motion that carried.**

Matthew McGee presented the Board with an application for two water services at 285 Lands Creek Road. **Janine Crisp made a motion to approve these water taps pending fees are paid, Heidi Ramsey-Woodard seconded the motion that carried.**

Chris Green was not present for the meeting but an application was presented to the Board for eight apartments at his property on Highway 19 South. The Board was not sure where these apartments were going to be located on his property, so this issue was tabled until the Public Works Department could do a site visit.

**Ben King made a motion to approve the Backflow and Cross-Connection Ordinance presented; Heidi Ramsey-Woodard seconded the motion that carried.**

**Chad Smith made a motion to approve the Procurement Policy and Plan for the Community Development Block Grant (CDBG); Janine Crisp seconded the motion that carried.**

**Heidi Ramsey Woodard made a motion to approve the Code of Conduct Policy for the CDBG; Ben King seconded the motion that carried.**

**Janine Crisp made a motion to approve; Citizen Participation Plan for CDBG; Heidi Ramsey-Woodard seconded the motion that carried.**

**Ben King made a motion to approve the Prohibition of Excessive Force for the CDBG; Chad Smith seconded the motion that carried.**

The Board discussed the use of the American Rescue Plan Funds. They discussed a one-time bonus for employees. The Board also wanted some of this money to go to non-profit organizations. Aldermen Ben King said he would work on an application to use for the process of non-profits applying for these funds. This would be presented at the next workshop meeting. **Ben King made a motion to approve an employee bonus of \$1500.00 for employees; Chad Smith seconded the motion that carried.**

In old business, the Town Ordinances review was tabled until further information can be obtained.

The Board set the next workshop for September 20, 2021 at 5:30 p.m.

Town Attorney Fred Moody gave the Attorney's Report.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Public Works, Wastewater, Streets, and Town Manger Reports. There was no Water report presented. **Heidi Ramsey-Woodard made a motion to approve the reports as presented; Janine Crisp seconded the motion that carried.**

Aldermen Ben King made a suggestion that the Board look at increasing the starting pay for Town employees. He also stated that the Street Department needs an additional worker. Town Manger Regina Mathis would look at the salaries and put some information together for the Board.

Being no further business, **Janine Crisp made a motion to adjourn; Chad Smith seconded the motion that carried.**

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Mayor Tom Sutton

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Town Clerk Lynn Thomas